

If so what date? _____

NOTE: IF YOU ANSWER YES TO ANY OF THE FOLLOWING LIST OF QUESTIONS, PLEASE GIVE THE PARTICULARS ON THE REVERSE SIDE OF THIS PAGE. A "YES" ANSWER DOES NOT AUTOMATICALLY DISQUALIFY YOU FROM CONSIDERATION.

Have you ever been discharged or asked to resign from employment? _____

Have you ever been convicted of a crime, other than a minor traffic violation?

Do you have any health defects or physical handicaps which may prevent you from adequately performing the duties of this position? _____

Do you object to inquiry of your present employer in regard to your character, work record, abilities, or qualifications? _____

Are you on lay-off and subject to recall? _____

Education

CIRCLE HIGHEST GRADE COMPLETED

0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 ABOVE

Please list the name of the high school you graduated from, please include school address and phone number if known.

Please list the name of the College you attended, please include school address and phone number if known.

CHARACTER REFERENCES

Please list character references below, please include their address and telephone number. Please do not use relatives as character references:

1.
2.
3.
4.

I certify that the information given throughout this application document is true and accurate to the best of my knowledge.

Applicant Signature

Date

Privacy Act Statement

Data Required by the Privacy Act of 1974

Please read carefully

Authority for collection of information including Social Security Number is contained in 5USC3331, 32USC708, 44USC708, DDUSC3101, 32USC708, and sections 133, 265, 275, 504, 508, 510, 672(d), 678, 837, 1007, 1071, through 1087, 1168, 1169, 1475, through 1480, 1553, 2108, 3012, 5031, 8012, 8033, 8496, and 9411 or 10USC and Execution Orders 9397, 10450, and 11652.

This authority for collection of information must be signed by you giving the Preston County E-911 Administrators and/or their agent permission to conduct a thorough background investigation with agencies such as credit bureaus, medical or mental institutions, law enforcement agencies and other agencies which might be of concern for the completion of the investigation. This voluntary release allows Preston County E-911 Administrators and/or their agent to contact agencies for release of information and accurate documentation concerning your past personal history, and your financial status.

AGREEMENT

- I certify that all answers and information submitted by me are true and complete to the best of my knowledge.
- I authorize you to make such investigations and inquiries of my personal, employment, financial, and medical history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, and other persons from liabilities in responding to inquiries in connection with my application.
- In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand also, that I am required to abide by all rules and regulations of the employment position for which I am applying.

Applicant Signature

Date

**Preston County E-911
Working Conditions Statement**

The Preston County Emergency Management/E-911 Director and the Preston County E-911 Deputy Director understand that the position of Dispatcher requires great sacrifice of the person assigned to the position. It is this understanding which results in their joint effort to make working conditions within Preston County E-911 as pleasant and humanly possible while still achieving the goals of Preston County E-911.

The work of a Dispatcher is considered extremely stressful. The nature of the work in combination with working conditions has the potential to be disruptive of the home environment. Applicants must understand and be willing and able to work under the following conditions:

- Must be willing to work **ANY** schedule which has been deemed advantageous to Preston County E-911;
- Must be willing to rotate days off if deemed advantageous to Preston County E-911;
- Must be willing to work overtime on short notice, and on regularly scheduled days off as deemed advantageous to Preston County E-911;
- Must understand that the scheduling requirements of the position take priority over controllable personal commitments;
- Must comply fully with all written and verbal instructions;

Once again, every effort will be made to insure that an employee of Preston County E-911 is treated with dignity, respect, and understanding. The purpose of this form is to insure that you, the applicant, understand the inherent problems associated with working for Preston County E-911. You are urged to carefully consider your willingness to work under the aforementioned conditions.

I THE UNDERSIGNED, UNDERSTAND THE WORKING CONDITIONS WITHIN PRESTON COUNTY E-911 AS OUTLINED ABOVE AND WISH TO BE CONSIDERED FOR THE POSITION.

Applicant Signature

Date



PRESTON COUNTY

E-911 Communication Center

103-½ West Main St.
Kingwood, WV 26537
Phone: 1-304-329-1855
Fax: 1-304-329-2530

Director: Duane Hamilton

Deputy Director: Melissa Hardy

REPAYMENT AGREEMENT

THIS REPAYMENT AGREEMENT dated this _____ day of _____, 20____, at Kingwood, West Virginia.

WHEREAS, the undersigned contemplates employment with the Preston County E-911 Center in the position of an E-911 Telecommunicator, and,

WHEREAS, as a pre-requisite to me becoming employed as an E-911 Telecommunicator, I understand that I must have successfully completed a training and education program and,

WHEREAS, I am informed that the Preston County E-911 Center is willing to pay for such training or education on the condition that I maintain employment with Preston County E-911 Center for a period of not less than one year,

THEREFORE, in the event that I discontinue employment with the Preston County E-911 Center as an E-911 Telecommunicator within one (1) year immediately following successful completion of such training and education curriculum, as liquidated damages not as a penalty of forfeiture, I shall reimburse the Preston County E-911 Center the prorated portion of the expenses of such training and education, which is equal to that part of my first year which I may choose not to remain in the employ of the Preston County E-911 Center. I further understand that this repayment agreement shall be null and void and of no consequence after I have completed one (1) full year of employment with the Preston County E-911 Center as a Telecommunicator.

I, _____, have read and do understand the terms and conditions set forth in the foregoing paragraphs; freely agree with these terms and conditions; and acknowledge receipt of a copy hereof.

_____ day
of _____, 20__

Applicant Signature

Preston County E-911 Center Director